

**COMMUNITY COLLEGE OF RHODE ISLAND
DEPARTMENT OF BUSINESS ADMINISTRATION
CERTIFICATE PROGRAMS
SUPPORTING STATEMENT**

There are no specific start dates or end dates to the certificate programs offered by the Department of Business Administration. All the certificate programs are made up of college credit courses. The student takes the courses at his/her own pace and completes the program when the last required course is completed. Students should be aware of the required courses and be familiar with the times and days that the courses are offered. Some courses are only offered in one section and only on one campus each semester, so the student should plan his/her schedule ahead of time. Also, there are prerequisites for certain courses and the student should review the program and be aware of the prerequisite requirements. The courses can be taken on any of the College's campuses. Some of the courses are also offered online.

Upon enrolling in a program, the student will be required to take english and math placement exams. These exams are called ACCUPLACER and are used to place students in the appropriate courses. Therefore, some developmental coursework may need to be completed before the student can take certain courses in the certificate program.

One advantage of enrolling in a certificate program in the Department of Business Administration is that, once the student completes the certificate program, he/she can apply the courses taken in the certificate program to the related associate degree programs offered by the Department.

The student may consider taking Cooperative Work Experience I. Although this course would not apply to the certificate program, it would provide the student with the opportunity to observe and participate in a work environment related to his/her field of study.