



Rhode Island Department of Labor and Training

Workforce Investment Act Eligible Training Program

School Name: Bryant University Executive Development Center

Address: 1150 Douglas Pike Address if program is held at another site: _____
Smithfield, RI 02917 _____

Program Name: Professional Training Certificate

Program Contact Person: Jennifer Chasse

Contact information:
 Phone: 401-232-6501 Fax: 401-232-6704
 Email: jchasse@bryant.edu

Course Outline/Topics to be Covered
(use separate document if more room is needed)

KEY TOPICS
 Assessing training needs, and connecting business needs to training, Incorporating adult learning methodology, Designing programs that are immediately applicable to the job, Incorporating company goals into all training, Utilizing your strengths as a trainer and developing your needs, Learning valuable "Trainer Tips" in design, delivery, & measurement, Evaluating training at all levels, Understanding and measuring Return On Investment (ROI), Practical application using methods learned in class. Bryant's Training Certificate aligns with The American Society for Training and Developments (ASTD) 9 Areas of Expertise (AOEs).

Academic requirements for acceptance:

Reading Level N/A
 Math Level N/A
 English Proficiency N/A

Required for training/employment:

Physical* Yes No
 Vaccinations Yes No
 Drug test Yes No
 BCI Yes No
** for employment only*

Anything else specific to occupation for training/employment:

Certification Yes No
 License Yes No
 Tools Yes No
 Shoes Yes No
 Experience Yes No
 Other _____

Program schedule: Start and end dates, days of week, time of classes, total hours, etc.

Please refer to our website at edc.bryant.edu for current program schedule. 8 weeks, class meets twice a week, total of 48 hours

Cost:

Tuition \$2,795.00
 Fees _____
 Books _____
 Licensing/Certificate fees _____
 Tools _____
 Uniforms _____
 Other (please describe below) \$2,795.00

The training will allow participants to seek employment in what occupations?

HR, Training & Labor Relations Specialists, All Other
Training & Development Specialists
Training & Development Managers

Total

What type of certificate will be awarded and by whom?

Professional Training Certificate/Bryant
University Executive Development Center