



Rhode Island Department of Labor and Training

Workforce Investment Act Eligible Training Program

School Name: Bryant University Executive Development Center

Address: 1150 Douglas Pike Address if program is held at another site: _____
Smithfield, RI 02917 _____

Program Name: Human Resources Management Blended Online and Live Classroom Certificate Program

Program Contact Person: Jennifer Chasse

Contact information:
 Phone: 401-232-6501 Fax: 401-232-6704
 Email: jchasse@bryant.edu

Course Outline/Topics to be Covered
(use separate document if more room is needed)
 This course is designed for varying levels of experience. For current HR professionals to increase their value within an organization, new skills must be learned or perfected. For those individuals who may be career - transitioning into the HR field, education is the first step to a career in HR. This program provides an excellent foundation to achieve this level of knowledge. Six courses must be completed from the following offerings: Intro to Human Resource Management, HR Management & the Law, Recruiting, Selection & Retention, Intro to Benefits & Compensation, Performance Management, Intro to Employee & Labor Relations, Organizational & Employee Development, Design & Deliver Effective Training. Please refer to our website at edc.bryant.edu for more information.

Academic requirements for acceptance:
 Reading Level N/A
 Math Level N/A
 English Proficiency Yes

Required for training/employment:
 Physical* Yes X No
 Vaccinations Yes X No
 Drug test Yes X No
 BCI Yes X No
 * for employment only

Anything else specific to occupation for training/employment:
 Certification Yes X No
 License Yes X No
 Tools Yes X No
 Shoes Yes X No
 Experience Yes X No
 Other _____

Program schedule: Start and end dates, days of week, time of classes, total hours, etc.
 This certificate program can be completed in 6 months - 1 year. Please refer to our website at edc.bryant.edu for current program schedule.

Cost:
 Tuition see attached
 Fees _____
 Books 200.00 approx cost-
 Licensing/Certificate fees _____ student to be
 Tools _____ reimbursed
 Uniforms _____
 Other (please describe below) _____

The training will allow participants to seek employment in what occupations?

General and Operations Managers,
Human Resources, Training and Labor
Relations Specialist

Total See attached

What type of certificate will be awarded and by whom?

Human Resources Management/
Bryant Executive Development Center