



Rhode Island Department of Labor and Training

Workforce Investment Act Eligible Training Program

School Name: Bryant University Executive Development Center

Address: 1150 Douglas Avenue Address if program is held at another site: _____
Smithfield RI 02917 _____

Program Name: Human Resources Management Exam Prep

Program Contact Person: Jennifer Chasse

Contact information:
 Phone: 401-232-6501 Fax: 401-232-6704
 Email: jchasse@bryant.edu

Course Outline/Topics to be Covered
(use separate document if more room is needed)
 Bryant's Exam Preparation course helps students prepare for the Professional in Human Resources (PHR) or Senior Professional in Human Resources (SPHR) certification exams. Review a wide range of HR issues, network with other professionals, share experiences, and utilize what you've learned in class to successfully handle real-world challenges in your workplace. Do qualify for the certificate, participants must have a minimum of 2-3 years experience in Human Resources

Academic requirements for acceptance:
 Reading Level N/A
 Math Level N/A
 English Proficiency Yes

Required for training/employment:
 Physical Yes No
 Vaccinations Yes No
 Drug test Yes No
 BCI Yes No

Anything else specific to occupation for training/employment:
 Certification Yes No
 License Yes No
 Tools Yes No
 Shoes Yes No
 Experience Yes No
 Other Participants must have a minimum of 2-3 years experience in HR

Program schedule: Start and end dates, days of week, time of classes, total hours, etc.
 13 weeks, 3 hours per session, 39 total contact hours. Please refer to our website at edc.bryant.edu for more schedule information.

Cost:
 Tuition \$1,195.00
 Fees _____
 Books included
 Licensing/Certificate fees _____
 Tools _____
 Uniforms _____
 Other (please describe below) _____

The training will allow participants to seek employment in what occupations?

General and Operations Managers
Human Resources, Training and Labor
Relations Specialists

Total \$1,195.00

What type of certificate will be awarded and by whom? Certificate of completion for HRM Exam Prep/Bryant University