



Workforce Investment Act Eligible Training Program

Provider Name: Sanford-Brown Institute

Contract #: 4050- 13

Address: 85 Garfield Avenue
Cranston, Rhode Island 02920

Address if program is held at a another site:

Program Name: Medical Assisting

Office use only: ONET CODE | 31-9092

CONTACT INFORMATION

Program Contact Person: Heather Hughes

Phone: (401) 824-5300
Email: hhughes@sbcranston.com

Fax: (401) 824-5379
Website: lbrown.edu/cranston

Course Outline/Topics to be Covered

The Medical Assisting Program is designed to prepare students to assist physicians in private medical offices, clinics and hospital outpatient clinics with patient care, medical & lab procedures, records management and office administration. Courses include anatomy and physiology, medical lab and clinical procedures, medical terminology, health records, coding and reimbursement, healthcare computer applications, medical law & ethics, electrocardiography, pharmacology, hematology. Students learn to obtain vital signs, assist with routine and specialty exams, treatments and minor surgeries. Perform diagnostics such as EKG's, respiratory test and CLIA Waived tests. Students must successfully complete a supervised clinical externship in a medical facility.

Required academic grade levels to enter program

Reading Grade Level 10th grade
Math Grade Level 9th grade
English Proficiency 10th grade

Required to enter training program

Physical Yes No
Vaccinations Yes No
Drug test Yes No
BCI Yes No
License Yes No
Tools Yes No
Experience Yes No
Other :

MAY be required for employment

Physical Yes No
Vaccinations Yes No
Drug test Yes No
BCI Yes No
Certification Yes No
License Yes No
Tools Yes No
Experience Yes No
Other :

Participants will be qualified to seek employment in the following occupations:

- 1) Medical Assistant 2) _____
3) _____ 4) _____

Is this program Pell grant eligible?

Yes No

PROGRAM COSTS:

TUITION INCLUDES:	
Tuition	\$14,500.00
Fees	\$25.00
Books	inclusive
Licensing	
Certificate fees	
Other, provide explanation	*Scrubs
*Scrubs included in tuition	
Total Tuition Cost	\$14,525.00

These are expenses that <u>MAY</u> be reimbursed after successful completion of training.			
Please indicate Yes, No or enter the amount			
	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Licensing	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Tools	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Uniforms	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Travel	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Miscellaneous	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Total			\$0.00

Participant is responsible for :	
Prerequisites	
Memberships	
Cost above tuition cap	\$9,025.00
Expenses that <u>MAY</u> be reimbursed	\$0.00
Total	\$9,025.00

Maximum ITA Responsibility (Max. \$5500)

\$5,500.00

PROGRAM LENGTH
Weeks and Hours and
Additional Information
Day, 40 weeks, Afternoon and Evening 55 weeks, 900 hours. Students must provide proof of a H.S. Diploms or GED and pass the Wonderlic and Accuplacer Test.

What type of certificate will be awarded and by whom?

Certificate of Completion awarded by Sanford-Brown Institute