



Workforce Investment Act Eligible Training Program

Provider Name: Ridley-Lowell Business & Technical Institute

Contract #: 4050-43

Address: 470 Bank Street
New London, CT 06320

Addresses if program is held at a another site:
1. _____
2. _____

Program Name: Medical Billing and Coding

Office use only: ONET CODE 29-2071

CONTACT INFORMATION

Program Contact Person: Alicia Carroll

Phone: 860-443-7441
Email: nldirector@ridley.edu

Fax: 860-442-3096
Website: www.ridley.edu

Course Outline/Topics to be Covered

Those responsible for the filing and/or processing of health insurance claims require thorough instruction in all aspects of medical insurance, including plan options, payer requirements, state and federal regulations, abstracting of source documents, accurate completion of claims, coding of diagnoses and procedures/services, computer fundamentals, and electronic health records. A Medical Biller and Coder also needs an understanding of Anatomy, Human Disease, and Terminology. Among other positions, the graduate will qualify to be a medical biller and coder in a health care facility or a medical billing service company.

Required academic grade levels to enter program

Reading Grade Level n/a

Math Grade Level n/a

English Proficiency n/a

Required to enter training program

- Physical Yes No
- Vaccinations Yes No
- Drug test Yes No
- BCI Yes No
- License Yes No
- Tools Yes No
- Experience Yes No
- Other :

MAY be required for employment

- Physical Yes No
- Vaccinations Yes No
- Drug test Yes No
- BCI Yes No
- Certification Yes No
- License Yes No
- Tools Yes No
- Experience Yes No
- Other :

Participants will be qualified to seek employment in the following occupations:

- 1) Medical Records and
- 2) _____
- 3) _____
- 4) _____

Is this program Pell grant eligible?

Yes No

PROGRAM COSTS:

TUITION INCLUDES:

Tuition	\$12,975.00
Fees	\$525.00
Books	\$2,200.00
Licensing	
Certificate fees	
Other, provide explanation	\$370.00
Exam Fee	

Total Tuition Cost \$16,070.00

These are expenses that MAY be reimbursed after successful completion of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Licensing	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Tools	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Uniforms	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Travel	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Miscellaneous	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Total \$0.00

Participant is responsible for :

Prerequisites	
Memberships	

Cost above tuition cap \$10,570.00

Expenses that MAY be reimbursed \$0.00

Total \$10,570.00

Maximum ITA Responsibility (Max. \$5500)

\$5,500.00

PROGRAM LENGTH

Weeks and Hours and

Additional Information

900 hours, 36 weeks for day classes. 900 hours, 64 weeks for evening classes

What type of certificate will be awarded and by whom?

Diploma from Ridley-Lowell Business & Technical Institute