



Workforce Investment Act Eligible Training Program

Provider Name: Ridley-Lowell Business & Technical Institute

Contract #: 4050-43

Address:
470 Bank Street
New London, CT 06320

Addresses if program is held at a another site:
1. _____
_____ 2. _____

Program Name: Medical Assistant

Office use only: ONET CODE 31-9092

CONTACT INFORMATION

Program Contact Person:
Alicia Carroll

Phone: 860-443-7441
Email: nldirector@ridley.edu

Fax: 860-442-3096
Website: www.ridley.edu

Course Outline/Topics to be Covered

The CAAHEP Medical Assistant program is a time-saving, career-focused course of study. It is designed to prepare the student to assist the physician in a variety of administrative and clinical procedures. Medical Assistants may work in physician's offices, clinics, hospitals, and other varied outpatient medical facilities.

Required academic grade levels to enter program

Reading Grade Level n/a

Math Grade Level n/a

English Proficiency n/a

Required to enter training program

- Physical Yes No
- Vaccinations Yes No
- Drug test Yes No
- BCI Yes No
- License Yes No
- Tools Yes No
- Experience Yes No
- Other :

MAY be required for employment

- Physical Yes No
- Vaccinations Yes No
- Drug test Yes No
- BCI Yes No
- Certification Yes No
- License Yes No
- Tools Yes No
- Experience Yes No
- Other :

Participants will be qualified to seek employment in the following occupations:

- 1) Medical Assisant
- 2) _____
- 3) _____
- 4) _____

Is this program Pell grant eligible?

Yes No

PROGRAM COSTS:

TUITION INCLUDES:

Tuition	\$16,375.00
Fees	\$557.00
Books	\$2,400.00
Licensing	\$0.00
Certificate fees	
Other, provide explanation	\$125.00
	AMA Exam
Total Tuition Cost	\$19,457.00

These are expenses that MAY be reimbursed after successful completion of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Licensing	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Tools	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Uniforms	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Travel	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Miscellaneous	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Total			\$0.00

Participant is responsible for :

Prerequisites	
Memberships	
Cost above tuition cap	\$13,957.00
Expenses that <u>MAY</u> be reimbursed	\$0.00
Total	\$13,957.00

Maximum ITA Responsibility (Max. \$5500)

\$5,500.00

PROGRAM LENGTH

Weeks and Hours and

Additional Information

1240 hours, 52 weeks for day classes. 1240 hours, 80 weeks for evening classes

What type of certificate will be awarded and by whom?

Diploma from Ridley-Lowell Business & Technical Institute