



Workforce Investment Act Eligible Training Program

School Name: MTTI (MotoRing Technical Training Institute)

Contract #: 4050-52

Address: 1241 Fall River Avenue (Route 6)
Seekonk, MA 02771

Address if program is held at a another site:

Program Name: Medical Assistant

Office use only ONET Code: 31-9092

CONTACT INFORMATION			
Program Contact Person:	Phone: (508) 336-6611	Fax: (508) 336-8887	
John Zilch	Email: <u>jzilch@mtti.edu</u>	Website: <u>www.MTTI.edu</u>	

Course Outline/Topics to be Covered

Learning in a small classroom environment that combines classroom & hands on skills training, students will learn clinical and administrative tasks necessary to successfully process patients' visits in MD offices, urgent care centers, hospitals and community health centers. Through the use of training aids and "live" skills training, students are instructed in vital signs, blood draws, CPR, EKG's, injections, clinical lab procedures, booking appointments, and ultimately billing and coding visits. Students learn to utilize medical terminology and obtain a thorough knowledge of anatomy & physiology. This allows the student greater understanding of triaging, communicating and working with patients. Internships are completed at the end of their classroom experience for 160 hours/6 weeks. In a 2010 survey by our accrediting commission, 100% of students surveyed were pleased with their decision to attend MTTI. Small class sizes; approximately 15-17 students.

Required academic grade levels to enter program

Reading Grade Level	<u>7th grade</u>
Math Grade Level	<u>7th grade</u>
English Proficiency	<u>Must be proficient</u>

Required to enter training program

Physical	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Vaccinations	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Drug test	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
BCI	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
License	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Tools	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Experience	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Other :	Drivers License Instructor Interview	

MAY be required for employment

Physical	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vaccinations	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Drug test	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
BCI	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Certification	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
License	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Tools	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Experience	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Other :		

Participants will be qualified to seek employment in the following occupations:

- 1) Medical Assistant
- 2) EKG Technician
- 3) Medical Secretary
- 4) Phlebotomy Technician

Is this program Pell grant eligible? Yes No

PROGRAM COSTS:

TUITION INCLUDES:	These are expenses that MAY be reimbursed after successful completion of training.	Participant is responsible for :
Tuition \$14,350.00	Please indicate Yes, No or enter the amount	Prerequisites N/A
Fees \$50.00	YES NO AMOUNT	Memberships _____
Books \$100.00	Books <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
Licensing _____	Licensing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
Certificate fees Included	Tools <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
Other, provide explanation _____	Uniforms <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
Uniforms Included	Travel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
	Miscellaneous <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	_____
Total Tuition Cost \$14,500.00	Total \$0.00	Cost above tuition cap* \$9,000.00
		Expenses that MAY be reimbursed \$0.00
		Total* \$9,000.00

Maximum ITA Responsibility (Max. \$5500)

\$5,500.00

Additional Information
Day and Evening Classes Available. Program runs 5 days per week for 30 weeks , 6hours per day.
Financial Aid is available (if you qualify).

What type of certificate will be awarded and by whom?

Medical Assistant
MTTI - Accredited Educational Institution and VA Approved