



# Workforce Investment Act Eligible Training Program

Provider Name: Lincoln Technical Institute

Contract #: 4050- 64

Address: 622 George Washington Highway  
Lincoln, RI 02865

Address if program is held at a another site:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Program Name: Medical Assistant

Office use only: ONET CODE 31-9092

### CONTACT INFORMATION

Program Contact Person: Gabriela Acosta

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Website: [www.lincolntech.com](http://www.lincolntech.com)

### Course Outline/Topics to be Covered

The Medical Assistant program prepares students to be multi-functional practitioners, thoroughly prepared to perform front office and clinical patient care duties, as well as, basic urgent care procedures. Topics covered include anatomy and physiology, medical terminology, insurance billing and coding, electronic health records, ethics, clinical procedures, aseptic technique, minor surgical procedures, universal precautions, general skills in document formatting, basic accounting, EKG, and Pathophysiology. This program delivers practical preparation in the healthcare environment. Graduates of this program may find entry-level positions as Office Medical Assistants, EKG Technicians, Phlebotomy Technicians, Unit/Ward Clerks (in a hospital setting), Claims Examiner, or an Insurance Adjuster and Processor. It also provides the diversity of other job options in the hospital or laboratory environment

### Required academic grade levels to enter program

Reading Grade Level pass entrance exam

Math Grade Level pass entrance exam

English Proficiency pass entrance exam

### Required to enter training program

- Physical  Yes  No
- Vaccinations  Yes  No
- Drug test  Yes  No
- BCI  Yes  No
- License  Yes  No
- Tools  Yes  No
- Experience  Yes  No
- Other :

### MAY be required for employment

- Physical  Yes  No
- Vaccinations  Yes  No
- Drug test  Yes  No
- BCI  Yes  No
- Certification  Yes  No
- License  Yes  No
- Tools  Yes  No
- Experience  Yes  No
- Other :

### Participants will be qualified to seek employment in the following occupations:

- 1) Medical assistant
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

### Is this program Pell grant eligible?

Yes  No

### PROGRAM COSTS:

#### TUITION INCLUDES:

Tuition	\$14,950.00
Fees	
Books	\$100.00
Licensing	
Certificate fees	
Other, provide explanation	

**Total Tuition Cost \$15,050.00**

#### These are expenses that MAY be reimbursed after successful completion of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	TBD
Licensing	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Tools	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Uniforms	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Travel	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Miscellaneous	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**Total \$0.00**

#### Participant is responsible for :

Prerequisites	
Memberships	
Cost above tuition cap	<b>\$9,550.00</b>
Expenses that <u>MAY</u> be reimbursed	<b>\$0.00</b>

**Total \$9,550.00**

#### Maximum ITA Responsibility (Max. \$5500)

**\$5,500.00**

#### PROGRAM LENGTH

Weeks and Hours and

#### Additional Information

900 hour day or evening program. Day program is 39 weeks and evening is 54 weeks

#### What type of certificate will be awarded and by whom?

Medical Assisting Certificate/ Lincoln Technical Institute;  
VA Approved Program