



# Workforce Investment Act Eligible Training Program

Provider Name: Bryant University Executive Development Center Contract 4050-09

Address:

1150 Douglas Pike  
Smithfield, RI 02918  
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\_\_\_\_\_

Address if program is held at a another site:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Program Name: Human Resource Management Exam Prep

Office use only ONET Code: 43-4161

### CONTACT INFORMATION

Program Contact Person:	Phone: <u>401-232-6203</u>	Fax: <u>401-232-6704</u>
<u>Amy Hanson</u>	Email: <u>ahanson@bryant.edu</u>	Website: <u>edc.bryant.edu</u>

### Course Outline/Topics to be Covered

Bryant's Exam Preparation course helps students prepare for the Professional in Human Resources (PHR) or Senior Professional in Human Resources (SPHR) certification exams. Review a wide range of HR issues, network with other professionals, share experiences, and utilize what you've learned in class to successfully handle real-world challenges in your workplace.

### Required academic grade levels to enter program

Reading Grade Level 12

Math Grade Level 8

English Proficiency Fluent

### Required to enter training program

Physical  Yes  No

Vaccinations  Yes  No

Drug test  Yes  No

BCI  Yes  No

License  Yes  No

Tools  Yes  No

Experience  Yes  No

Other :

### MAY be required for employment

Physical  Yes  No

Vaccinations  Yes  No

Drug test  Yes  No

BCI  Yes  No

Certification  Yes  No

License  Yes  No

Tools  Yes  No

Experience  Yes  No

Other :

### Participants will be qualified to seek employment in the following occupations:

- HR Managers
- HR Assistants
- Compensation &
- Training & Development Spe

### Is this program Pell grant eligible?

Yes  No

### PROGRAM COSTS:

#### TUITION INCLUDES:

Tuition	\$1,230.00
Fees	\$0.00
Books	included
Licensing	
Certificate fees	
Other, provide explanation	
<b>Total Tuition Cost</b>	<b>\$1,230.00</b>

#### These are expenses that MAY be reimbursed after successful completion of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Licensing	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Tools	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Uniforms	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Travel	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Miscellaneous	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Total</b>			<b>\$0.00</b>

#### Participant is responsible for :

Prerequisites	
Memberships	
<b>Cost above tuition cap</b>	<b>\$0.00</b>
<b>Expenses that <u>MAY</u> be reimbursed</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$0.00</b>

**Maximum ITA Responsibility (Max. \$5500)**

**\$1,230.00**

**Additional Information** **Class is offered on-campus or online**

**What type of certificate will be awarded and by whom?**

Certificate of Completion for HR Exam Prep/Bryant University Executive Development