



State of Rhode Island and Providence Plantations
 Department of Labor and Training
 Division of Workers' Compensation
 P. O. Box 20190
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Informational Letter 03-02
 February 25, 2003

IMPORTANT NOTICE
ALL RI WORKERS' COMPENSATION CLAIM FORMS HAVE CHANGED

Due to recent changes in data management within the Division of Workers' Compensation and the inception of the new Rhode Island Workers' Compensation Adjuster License Exam (administered by the Department of Business Regulation), all workers' compensation claim forms have been revised. The new forms have a revision date of January, 2003 and contain significant changes.

All new forms must be in use by July 1, 2003. At that time, outdated forms will be rejected, which may impact the timely filing requirements established by the Workers' Compensation Act. As of the date of this letter, it is no longer necessary to file the DWC-23, Report of Nonpayment of Indemnity Benefits.

The following is a list of new, updated, and obsolete forms:

UPDATED:

Employee's Certificate of Dependency Status		DWC-04
Employee's Objection to Wage Transcript		DWC-31
Employer's First Report of Alleged Occupational Injury or Disease		DWC-01
Full-Time Wage Statement		DWC-03F
Memorandum of Agreement		DWC-02
Mutual Agreement		DWC-24
Non-Prejudicial Agreement		DWC-20
Notice to Employees		DWC-32
Part-Time Wage Statement		DWC-03P
Report of Earnings		DWC-25
Report of Indemnity Payment		DWC-22
Seasonal Wage Statement		DWC-03S
Suspension Agreement and Receipt		DWC-05
Wage Transcript		DWC-30

NEW:

Itemized Statement of Compensation	<u>AVAILABLE SOON</u>	DWC-50
Report of Specific Payment		DWC-51

OBSOLETE:

Nonpayment of Indemnity Benefits	<u>NO LONGER IN USE</u>	DWC-23
Report of Payment Supplement	Use DWC-22	DWC-22a
Termination of Benefits	Use DWC-22	DWC-21

All forms and instructions are available on the Department website at www.dlt.state.ri.us/wc. For copies of the forms via email as *Excel/Word* documents, please contact sbenoit@dlt.state.ri.us. You can receive one set of original forms through the mail by calling (401) 462-8087 or mailing a request to **Rosemary Brown, DLT 69-2, PO Box 20190, Cranston, RI 02920-0942**. Forms may be computerized but must be approved by the Department by sending a draft for approval to Rosemary Brown.

If you have any questions regarding use of the new forms, please call or email Nancy Lyon, Coordinator of Labor and Training Programs, (401) 462-8102 or nlyon@dlt.state.ri.us.

Marvin D. Perry, Director