



Voluntary Quit – ACCEPT OTHER WORK

Please answer all questions below. Any questions left unanswered WILL NOT be considered when determining the claimant's eligibility for Unemployment Insurance.

Claimant Name: _____ Last 4 Digits of Claimant's Social Security #: _____

Employer Representative Name: _____ Telephone: _____

Employer Representative Title: _____ Date completed Questionnaire: _____

Are you authorized to provide a statement on behalf of the company? YES NO

Employer Statement

1. Name and Title of Employer Contact: Name: _____

Title: _____

2. What was the claimant's last physical date of work (mm/dd/yyyy)? _____

3. Date of separation (if different from last day - mm/dd/yyyy): _____

4. Did the claimant provide a notice of resignation to you? YES NO

a. If yes, who did the claimant notify? Name: _____

Title: _____

b. When was the notice given (mm/dd/yyyy)? _____

c. Did you allow the claimant to work out the notice? YES NO

If no, why not?

If no, did you pay the claimant for the remainder of the notice? YES NO

If yes, what amount was paid to the claimant? \$ _____

5. What reason did the claimant give for leaving the job? Please be specific.

6. Please provide any additional information you feel is necessary:

I hereby certify that, to the best of my knowledge and belief, the information I have provided is true. YES NO

Signature: _____