



RI Department of Labor and Training

Division of Workers' Compensation
P.O. Box 20190, Cranston, RI 02920-0942
Phone 401-462-8100 Fax 401-462-8105
<http://www.dlt.ri.gov/wc>

Information Letter 2015-05
July 2, 2015

Electronic and Legal Document Filing Requirements

RI Department of Labor and Training mandated use of electronic reporting of First and Subsequent Reports of Injury on March 3, 2015.

The electronic First Report of Injury (FROI) replaced the paper First Report of Injury. Employers now report injuries to their insurer, and the insurer sends the electronic first report of injury (FROI) to RI Department of Labor and Training. The third party administrator handling the claim may report on behalf of the insurer.

The electronic Subsequent Report of Injury (SROI) replaced these forms:

- Report of Indemnity Payment, Form DWC-22 (Interim and Final)
- Report of Specific Payment, Form DWC-51
- Itemized Statement, Form DWC-50
- Subsequent Report of injury, Form DWC-52

The electronic Subsequent Report of Injury (SROI) **does not replace** any legal agreements including Nonprejudicial Agreement, Memorandum of Agreement, Mutual Agreement, Termination of Benefits, or Suspension Agreement and Receipt.

The RI DLT Claim Event Guide explains the RI DLT EDI process and shows which legal and electronic documents must be filed in many common situations. The guide is available on our website at <http://www.dlt.ri.gov/wc/>. Click on EDI information, Implementation Information, and the guide is at the bottom of that page.

For more information, please contact RI DLT EDI Coordinator Laura Evans at Laura.Evans@dlt.ri.gov or 401-462-8023.

Sincerely,

Matthew P. Carey, III
Assistant Director



State of Rhode Island and Providence Plantations

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY via RI Relay 711.