



VOLUNTARY QUIT - RETIREMENT - VOLUNTARY

Please answer all questions below. Any questions left unanswered WILL NOT be considered when determining the claimant's eligibility for Unemployment Insurance.

Claimant Name: _____ Last 4 Digits of Claimant's Social Security #: _____

Employer Representative Name: _____ Telephone: _____

Employer Representative Title: _____ Date completed Questionnaire: _____

Are you authorized to provide a statement on behalf of the company? YES NO

Employer Statement

1. Claimant's last physical day of work (mm/dd/yyyy): _____

2. Date of separation (if different from last day - mm/dd/yyyy): _____

3. Did the claimant provide a notice of resignation to you? YES NO

a. If yes, who did the claimant notify? Name: _____

Title: _____

b. When was the notice given (mm/dd/yyyy)? _____

c. Did you allow the claimant to work out the notice? YES NO — i. If no, why not?

ii. If no, did you pay the claimant for the remainder of the notice? YES NO

If yes, please indicate the amount paid: \$ _____

4. The claimant indicated when filing that he/she retired. Is this correct? YES NO

a. If no, why did the claimant leave the job? Please be specific.

5. Was the claimant required to resign? YES NO

a. If yes, please provide details as to why the claimant was required to resign:

6. Did the claimant retire as part of a severance package? YES NO

a. If yes, please provide the details of the severance package:

b. If yes, could the claimant have remained employed if he/she did not accept the severance package? YES NO

7. Please provide any additional information you feel is necessary:

I hereby certify that, to the best of my knowledge and belief, the information I have provided is true. YES NO

Signature: _____