



AVAILABILITY - PERSONAL VACATION WHILE EMPLOYED

Please answer all questions below. Any questions left unanswered WILL NOT be considered when determining your eligibility for Unemployment Insurance.

Claimant Name: _____ Last 4 Digits of your Social Security #: _____
 Date completing questionnaire: _____

Claimant statement

1. What was your last day of work for your employer? (mm/dd/yyyy)? _____

2. Are you currently employed or unemployed? EMPLOYED UNEMPLOYED

3. What was the start date of your vacation time (mm/dd/yyyy)? _____

4. What was the end date of your vacation time (mm/dd/yyyy)? _____

5. Did you request vacation pay from an employer during this time? YES NO

If Yes: Enter amount of vacation pay: 1st week: _____ 2nd week: _____

6. Were you in the local area during this time? YES NO

If no:

a) Where did you travel to? _____

b) When did you leave the local area (mm/dd/yyyy)? _____

c) When did you arrive back in the local area (mm/dd/yyyy)? _____

7. If you are employed, would work have been available for you at your place of employment during this vacation time? YES NO I'm not currently employed

a) If no, why not?

I hereby certify that, to the best of my knowledge and belief, the information I have provided is true. YES NO

Signature: _____