



Hoisting Engineers Application -- INSTRUCTIONS -- PLEASE READ CAREFULLY

Applications that are incomplete or missing required documents will not be processed and will be returned to the applicant.

1. Submit a legible government issued ID (IE: Driver license or Passport) must be attached to the application.
2. Submit the last two (2) pages of this packet with the application signed and notarized.
3. APPLICATION FEE OF \$75.00 is required to process your application. This is a NON- REFUNDABLE APPLICATION FEE. Check or money order should be made payable to the RI Department of Labor and Training.
4. Must submit a NOTARIZED statement, on COMPANY LETTERHEAD, signed by a present or past employer stating all experience and/or training received on Hoisting Engineer equipment. If self employed submit a signed and notarized detailed statement of all experience and/or training on Hoisting Engineer equipment.
5. All applicants must submit a valid Medical Examiner's Certificate (DOT Health Card) in accordance with Federal Motor Carrier Safety Regulations (49CFR 391.41-391.49) (submit copy of certificate only)
https://www.fmcsa.dot.gov/sites/fmcsa.dot.gov/files/docs/Medical_Examiners_Certificate_Form_MCSA_5876_0.pdf
https://www.fmcsa.dot.gov/sites/fmcsa.dot.gov/files/docs/MedicalExaminationReportForm_091616_MCSA_5875.pdf
6. **RECOMMENDED STUDY MATERIAL FOR THE EXAMS ARE LISTED BELOW BUT ARE NOT LIMITED TO:**
 - a. www.digsafe.com and www.osha.gov (CFR 1926 Subpart P, Appendix A,B) (For test code 140, 204 & 207):

DigSafe study guide *in English* - www.digsafe.com/data/userfiles/file/DGS%20Excavator%20Manual%20AUG%202017.pdf
DigSafe study guide *in Spanish*- www.digsafe.com/data/userfiles/file/DGS%20Manual%20del%20Excavador%20APR13.pdf

CFR 1926 Subpart P, including): \$1926.650, \$1926.651, \$1926.652, and Appendix A and B (For test code 140, 204, 207):
<https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=a52129dfb1f01328f137789c245f6c8e&mc=true&n=sp29.8.1926.p&r=SUBPART&ty=HTML>

OSHA eTool study guide (For test code 147, 140):
<https://www.osha.gov/SLTC/etools/pit/operations/loadcomposition.html>
 - b. Operating Techniques for the Tractor-Loader-Backhoe – Gary J. Ober (For test code 140, 204 & 207)
 - c. Forklifts – Crane Institute of America (For license type 140 & 147)
 - d. Mobile Craning Today* (fifth printing) – DH Campbell (For test code 140, 141 & 142)
 - e. IPT's Crane and Rigging Training Manual* – Ronald G. Garby (For test code 100, 102, 103, 140, 141, 142 & 143)
 - f. Rotary Drilling Safety on the Rig, 4th edition, Unit 1, Lesson 10 (For test code 140 & 208)
 - g. www.concretepumpers.com/sites/www.concretepumpers.com/files/attachments/studyguide.pdf
(For test code 146 & 140)

All Recommended Study Material may be purchased by contacting:

Industrial Training International
1-888-567-8472

www.iti.com/bookstore

View your application status online at <https://dltweb.dlt.ri.gov/profregsonline>



Non-Refundable Processing Application Fee

	Computer Code	Application Fee	License Fee*
<u>UNRESTRICTED ENDORSEMENTS:</u>			
Full License (see notes 1, 2)	140	\$ 75	\$ 48
Lattice Crane	141	\$ 75	\$ 42
Hydraulic Cranes	142	\$ 75	\$ 42
Aerial Lift	143	\$ 75	\$ 42
Overhead Electric Crane	144	\$ 75	\$ 42
Conveyor Belt	145	\$ 75	\$ 42
Concrete Pump/Screeding Equipment	146	\$ 75	\$ 42
Const. Forklift/Telehandler (see note 2)	147	\$ 75	\$ 42
Excavating Equipment	207	\$ 75	\$ 36
Drilling Rig	208	\$ 75	\$ 36

Note 1. Must hold valid RI Hoisting Engineer License (Unrestricted) for a minimum of two (2) years to be eligible.

Note 2. Must submit a current copy of a forklift safety training evaluation certificate in accordance with OSHA (29CFR 1910.178) Powered Industrial Trucks Regulation.

<u>RESTRICTED ENDORSEMENTS:</u>			
Hydraulic Delivery Truck	100	\$ 75	\$ 30
Lattice Crane	101	\$ 75	\$ 30
Hydraulic Cranes	102	\$ 75	\$ 30
Overhead Electric Crane	103	\$ 75	\$ 30
Crane Sign	105	\$ 75	\$ 30
Aerial Lift	106	\$ 75	\$ 30
Excavating Equipment	204	\$ 75	\$ 30

* Individuals who achieve a passing score of 70 or greater will be invoiced for the License Fee.

A description of all License Endorsements is listed in Rule 2 of the Rules and Regulations for Examining and Licensing of Hoisting Engineers.

Rules and Regulations for Examining and Licensing of Hoisting Engineers

Rule 1. TYPES OF LICENSES -

Unrestricted License - qualifies the person to operate the equipment specified on the license, in the category or categories designated in rule #2.

Restricted License – a restricted license is valid only for work performed in the employment of a single employer, within the premises owned and occupied by the employer, and is restricted to the type of equipment as specified on the license, in the category or categories designated in rule #2. Municipal, State, and Quasi-State employees, who hold a restricted license, must follow the same provisions as above stated restricted licensees.

Rule 2. CATEGORIES OF LICENSES -

(A) FULL LICENSE -- This license allows the operation of all hoisting and excavating equipment. A full license shall be issued to any person, successfully completing an examination for the same, who previously qualified himself/herself under this chapter, as a hoisting engineer with a valid regular Rhode Island hoisting license for a period of at least two (2) years. Restricted licenses are excluded for purposes of this section.

(B) CRANE/LATTICE LICENSE -- This license allows the operation of all lattice boom cranes, derricks, stiff legs, Chicago booms, gin poles, and tower cranes.

(C) HYDRAULIC CRANE LICENSE -- This license allows the operation of cranes which the main boom is hydraulically telescopic, elevators, personnel and/or material hoists, manipulators, winches, spider cranes, vibratory hammers, and hydraulic hoists.

(D) AERIAL LIFT LICENSE -- This license allows the operation of a boom type personnel lift that is hydraulically operated enabling the worker to lift himself/herself into an elevated working position, while lifting material.

(E) OVERHEAD ELECTRIC CRANE LICENSE -- This license allows the operation of machinery which is electrically operated, that moves along an overhead rail that supports a trolley enabling material to be hoisted from one location to another.

(F) CONVEYOR BELT LICENSE -- This license allows the operation of a self-propelled crushing and /or reclaiming equipment, and portable conveyors used to move materials.

(G) CONCRETE PUMP / SCREEDING EQUIPMENT LICENSE -- This license allows the operation of hydraulic pumps which pumps cement products from one location to another, and machines used for screeding freshly poured concrete.

(H) CONSTRUCTION FORKLIFT/ TELEHANDLER LICENSE -- This license allows the operation of a hydraulic equipment, that does not have a cable winch, but has forks and/or attachments to lift and/or transport material from one location to another, with an extendable boom for height and reach.

(I) EXCAVATING EQUIPMENT LICENSE -- This license allows the operation of rubber tired, crawler, or robotic equipment (whose primary function is not designed for hoisting) machinery for excavating, grading, demolition, crushing, grinding, reclaiming, paving and compaction of earth or asphalt.

(J) DRILLING RIG LICENSE -- This license allows the operation of truck or track mounted, rotary type machine used to test and/or excavate the earth.

(K) HYDRAULIC DELIVERY TRUCK -- This license allows the operator of a supply, delivery, or equipment rental company to only unload their product or equipment at their delivery destination by whatever hydraulic means that is on the transport vehicle.

(L) SIGN CRANE -- This license allows sign contractors to perform installation and removal of signs only.

(M) SEGMENTAL LIFT HOIST OR SEGMENTAL ERECTING ARM -- This license allows operation of machinery that is used for hoisting and setting precast concrete segments underground in tunnel construction only.

Rule 3. The Division of Professional Regulation shall conduct examinations every thirty (30) days, or sooner, as the Director deems necessary. The passing score shall be 70 percent.

Rule 4. Any person holding a Restricted License may at any time apply for examination to qualify for operation of additional types of machinery. If applicant passes such examination, applicant's license shall be stamped indicating equipment for which he/she qualifies.

Rule 5. A qualified person shall be issued a Restricted License, which shall be valid only for work performed in the employ of a single employer. Any application and license fee for the Restricted License shall be provided by the employer. A Restricted License will terminate when the employee leaves that employ.

Rule 6. Licenses shall show the date of issuance and shall expire on the licensee's birthday every two (2) years. Licenses may be renewed on or after that date, within a two (2) year period, upon payment of the appropriate renewal fees, plus a twelve-dollar (\$12.00) per month administrative assessment fee for the delinquency period.

If licenses are not renewed in two (2) years, the applicant will be subjected to re-examination.

Clarifying Comment: An individual wishing to reinstate a license that has lapsed for a period under two (2) years will not be permitted to a re-examination without paying late fees or until the two (2) year period has expired.

Any person with a pending violation will not be permitted to take a hoisting engineer examination, until such time as the fine and/or violation has been settled.

Any license expiring while the holder thereof is in the active military, naval, or air service of the United States shall be renewed without further examination, upon payment of the prescribed fee, at any time within four (4) months after the person's discharge from the service.

Rule 7. In case of licenses lost or destroyed, the holder shall notify the Examining Board immediately. A duplicate license will be issued properly marked and indicating the original date of issue upon a notarized application with the necessary fees, filed with the Board of Examiners, stating circumstances surrounding the loss or destruction.

Rule 8. Any individual who has failed an examination shall not be permitted to reexamine until after two (2) consecutive monthly exam periods from the failure date of his/her last examination. Every retest or new test shall require payment of a separate test fee.

Rule 9. Each applicant who has attained a score of seventy (70) or higher on the examination shall be issued a license with the endorsement tested for, by the Division upon receipt of proper payment.

Rule 10. Every person shall have his/her license in his/her possession and on his/her person at all times while engaged in actual operation of hoisting machinery. No person shall transfer his/her license to another person. No licensee shall voluntarily give up possession of his/her license or place it beyond his/her personal control by pledging or depositing it with another person. Failure to comply with the above shall subject the holder to revocation of his/her license and any other penalties prescribed by law.

Rule 11. All applications for a license must be accompanied by a Medical Certification (DOT medical card), affidavit detailing work history, two (2) photos of applicant, and a fee of seventy-five (\$75.00) dollars, which is not refundable.

Rule 12. The Board of Examiners has the power to disregard any of the above rules and regulations if necessary, during a governmentally declared state of emergency.

Rule 13. In accordance with the Federal Regulations, Section 12 of the Fair Labor Standards Act – (29 CFR - 570), no license shall be granted to a person less than eighteen (18) years of age.

Rule 14. Operator Trainee License:

(A) As used for Rule 14, the following definitions shall apply:

1. "Department" means the Department of Labor and Training;
2. "Division" means the Division of Workforce Regulation and Safety;
3. "Direct Line of Sight Supervision" means that the Trainee can, at all time, physically see the Trainer's hand signs and can physically hear the Trainer give voice commands;
4. "Excavating Equipment" means a Hoisting Pay loader or Backhoe or other excavating equipment as defined by Rule 2(l) of these rules;
5. "Operator Training" means actual filed instruction provided by a Trainer to a Trainee where the Trainee controls the Excavating Equipment;
6. "Trainee" means a person granted an Operator Trainee License by the Department;
7. "Trainer" means a person who holds a valid Rhode Island Excavating Equipment License, as defined by Rule 2(l) of these rules or a Full License as defined by Rule 2(A) of these rules, and who is named as a Trainer by the Division for Operator Training of a specific Trainee;

(B) Operator Trainee License:

1. The Operator Trainee License shall allow a Trainer to provide Operator Training to a Trainee in the proper and safe use of Excavating Equipment and shall be valid for a two (2) year period or until such time as the Trainer notifies the Division that he/she is no longer providing Operator Training to the Trainee;
2. A Trainee must sit for the Hoisting Engineer's examination following the expiration of the two-year term of the Operator Trainee License;
3. Applicants who hold an Operator Trainee License and sit for a Hoisting Engineer examination and fail may sit for a second Hoisting Engineer examination after a thirty-day period;
4. A Trainee holding an Operator's Trainee License and who has failed the Hoisting Engineer's examination may request to come before the Board of Examiners of Hoisting Engineers to request an additional one (1) year extension of his/her Operator Trainee License;

(C) Application Process:

1. Persons seeking an Operator Trainee License must make application to the Division;
2. The Division shall approve applications from persons over the age of eighteen (18) upon submission of a complete application for an Operator Trainee License;
3. The application for Operator Trainee Licenses shall include:
 - a. A notarized letter or statement from the owner/lessee of the proposed Excavating Equipment upon which the applicant will receive Operator Training in which the owner/lessee grants the applicant and proposed Trainer permission to perform Operator Training on his/her Excavating Equipment;
 - b. A notarized letter from the proposed Trainer stating that he/she will provide the applicant with Operator Training in compliance with the rules stated herein and that the applicant possesses the competency to train to run Excavation Equipment;
 - c. The applicant's name, address and telephone number;
 - d. The proposed Trainer's name, business name, address and his/her Rhode Island Hoisting Engineer License number;
 - e. A \$75 application fee;

(D) Trainer's Responsibilities:

1. Provide Operator Training to only one (1) Trainee at any given time;
2. Remain in the Trainee's Direct Line of Sight Supervision at all times in which the Trainee receives Operator Training;
3. Directly supervise the Trainee's Operator Training at all times;
4. Insure that the Trainee performs Operator Training only within the Trainee's scope of operational competence and only on the Excavating Equipment approved by the Division;
5. Notify the Division in writing, within three (3) business days from the date when the Trainer ceases providing Operator Training to the Trainee;

(E) Trainee's Responsibilities:

1. Notify the Division in writing within three (3) business days from the date when the Trainer ceases providing Operator Training to the Trainee;
2. Maintain Operator Trainee License during the training period;
3. Shall cease operation of Excavating Equipment when the Designated Trainer is not providing Direct Line of Sight Supervision;

(F) Penalty for Violations:

1. Whoever, being a Trainer or Trainee, violates any provision of this Rule shall be fined not less than three hundred (\$300) nor more than one thousand one hundred and fifty dollars (\$1,150) per offense;
2. Each day in which a violation occurs shall be deemed a separate offense;
3. Persons aggrieved by any proposed penalty for violation of this rule may appeal imposition of said penalty pursuant to R.I.G.L. §28-26-16.

These rules and regulations constitute the entire rules and regulations under Title 28, Chapter 26, of the Rhode Island General Laws. All prior rules and regulations are hereby rescinded.

Adopted by the Board of Hoisting Engineers as formal and official Rules and Regulations pursuant to R.I.G.L. 28-26-4 and 42-35-3.



THIS IS AN IMPORTANT NOTICE

If you do not understand the enclosed notice, please contact this office in the RI Department of Labor and Training, Division of Workforce Regulation and Safety to speak with a Spanish interpreter. Spanish interpreters are available to assist you. If you are attending a hearing, you cannot use your own interpreter. The Division of Workforce Regulation and Safety will provide an interpreter for you. It is important that you call the Division of Workforce Regulation and Safety at (401) 462-8570 or (401) 462-8580, at least seven (7) days prior to your hearing to request an interpreter.

The Division of Workforce Regulation and Safety is responsible to provide interpreter services at no cost to you. You are responsible for requesting these services in accordance with the procedures outlined in this notice.

PLEASE NOTE:

Interpreters are available to assist customers in languages other than Spanish. Please contact the Division of Workforce Regulation at (401) 462-8580 or (401) 462-8570 to request an interpreter or written translation in a language other than Spanish.

AVISO IMPORTANTE

Si usted no entiende esta notificación, por favor contacte a la oficina de RI Departamento de Trabajo y Entrenamiento División de Workforce Regulation y Safety para hablar con un intérprete en Español. Interpretes en Español están disponibles para asistirle. Usted no puede usar su propio intérprete si va a asistir a una audiencia. Workforce Regulation y Safety le proveerá un intérprete a usted. Es importante que usted llame al Workforce Regulation y Safety al (401) 462-8570 o (401) 462-8580 por lo menos (7) días antes de su audiencia para solicitar un intérprete.

La División de Workforce Regulation y Safety es responsable de proveer servicios de interpretación sin costo alguno para usted. Usted es responsable de solicitar estos servicios de acuerdo con el procedimiento escrito en esta notificación.

POR FAVOR OBSERVE:

Interpretes están disponibles para asistir a clientes en idiomas, además del Español. Por favor contacte la División de Workforce Regulation, llamando al (401) 462-8580 o (401) 462-8570, para solicitar un intérprete o para traducción escrita en un idioma, además del Español.



HOISTING ENGINEERS - Application for Examination

Application Must be Printed CLEARLY

Social Security Number: _____ Date of Birth: _____

Full Name (Last, First + Middle Initial): _____

Street Address: _____

City/Town: _____ State: _____ Zip Code: _____

Home or Mobile Telephone: _____ Email: _____

Exam Applying For (Endorsement): _____ Computer Code: _____

Do you need this exam in a language other than English. Yes No If yes, what language? _____

Employer: _____

If Self Employed, Company Name: _____

Employer Address: _____

City/Town: _____ State: _____ Zip Code: _____

Employer Telephone: _____

Applicant must answer all questions on both pages truthfully and swear to the same before a NOTARY PUBLIC. Penalties for false information are as itemized in the General Laws of Rhode Island and Addendum. Statement may be investigated and verified for truthfulness.

General Listing of Work History:

1. Name of Employer: _____ Type of Work: _____

1. Dates Worked: From: _____ To: _____

2. Name of Employer: _____ Type of Work: _____

2. Dates Worked: From: _____ To: _____

3. Name of Employer: _____ Type of Work: _____

3. Dates Worked: From: _____ To: _____

Education - List all education and schooling received in the hoisting engineer trade

1. Location: _____ Degree/Diploma: _____

1. Dates Attended: From : _____ To: _____

2. Location: _____ Degree/Diploma: _____

2. Dates Attended: From : _____ To: _____

3. Location: _____ Degree/Diploma: _____

3. Dates Attended: From : _____ To: _____

You must list any VALID LICENSES YOU NOW HOLD with the Rhode Island Department of Labor and Training.

1. Type of License: _____ 2. Type of License: _____ 3. Type of License: _____

Listed employers or customers may be sent forms to attest to the truthfulness of all statements on this application and these will have to be sent back to this division, properly notarized, before any action is taken on this licensing test application.

Applicant Signature: _____ Date: _____

Notary Signature and Seal: _____ Expiration Date: _____

Submit ONLY this page and the prior page with required documents to:

Rhode Island Department of Labor and Training
Division of Workforce Regulation and Safety
Professional Regulation Unit
1511 Pontiac Avenue, PO Box 20247
Cranston, RI 02920-0943
Phone (401) 462-8580 | Fax (401) 462-8528

FOR OFFICE USE ONLY – PLEASE DO NOT WRITE IN THIS AREA

Test Fee Paid CHECK CREDIT MO

Division/Commission Approval for Test

Comments / Date Approved: _____

Date Paid: _____