



Customer Guide

The netWORKri one-stop center system is a partnership of professional labor, training and education organizations that work collaboratively to match jobseekers with employers. Through netWORKri, customers may conduct a self-directed job search or may receive more personalized assistance.

SELF-DIRECTED JOB SEARCH — Customers may use netWORKri job boards, internet access, word processing software, printers, telephones and faxes to conduct a job search free of charge and with minimal staff assistance.

WORKSHOPS — Customers may attend free, staff-run workshops in job searching, résumé writing and interviewing skills. Schedules for these workshops are available at the front desk of each netWORKri center.

ONE-ON-ONE JOB COUNSELING — Customers who are having difficulty with an existing job search may meet with a counselor for assistance. Depending on the customer's needs, the counselor may recommend and oversee interest, aptitude and/or adult basic education testing. The counselor may also refer the customer to partner services if needed.

ONLINE TRAINING — Customers interested in gaining new job skills or verifying their existing skills may access Metrix online training modules through any computer with an internet connection. Those customers needing to improve their adult basic education skills or those pursuing their GED may also receive assistance. Online training is available at no charge to approved netWORKri customers.

TRAINING REFERRALS — Customers who are unable to find employment with their existing skill set may qualify for subsidized short-term training under the Workforce Investment Act and/or the Trade Adjustment Assistance Act. Interested customers must attend an orientation and meet with a netWORKri counselor to determine eligibility and to craft individualized training plans.

Our Centers

ONE-STOP CAREER AND REEMPLOYMENT CENTERS

Open Mondays-Thursdays, 8 a.m.-4 p.m.; and Fridays, 10 a.m.-4 p.m.

- One Reservoir Ave.
Providence, RI 02907
Phone: (401) 462-8900
- 4808 Tower Hill Road
Wakefield, RI 02879
Phone: (401) 782-4362
- 1330 Main St.
West Warwick, RI 02893
Phone: (401) 828-8382
- 219 Pond St.
Woonsocket, RI 02895
Phone: (401) 235-1201

Directions to our centers can be found online at www.networkri.org.

The netWORKri one-stop system is managed and operated by
RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING
Administrative Offices: 1511 Pontiac Avenue, Cranston, RI 02920 • www.dlt.ri.gov

Equal Opportunity Employer • Auxiliary Aids and services are available upon request to individuals with disabilities. TTY via RI Relay: 711

AVAILABLE SERVICES	Comprehensive Career Centers	Reemployment Centers	netWORKri online
Job board with daily postings	■	■	■
NEW: EmployRI online skill assessments and job search tools	■	■	■
Free career information	■	■	■
NEW: Web-based & self-directed adult basic education	■	■	■
Free access to netWORKri computers	■	■	
Free use of business equipment	■	■	
Job fairs and recruitment activities	■	■	
Assistive Technology for customers with disabilities	■	■	
CareerScope interest & assessment testing	■	■	
Basic computer skills training	■	■	
Job search and preparation workshops	■	■	
Employment counseling for customers with employment barriers	■	■	
Employer recruitment services	■	■	
Youth Center services	■		
Veterans' career counseling	■		
Occupational Skills Training based on eligibility (WIA, TAA)	■		



Conduct your job search through www.employri.org

EmployRI is a new and improved job search tool for all Rhode Islanders seeking employment. EmployRI can search through a single employer database or multiple job banks at once to identify current job openings by occupation, industry and geography. This online tool can help customers analyze their current skills and match those skills to occupations and job listings. It also has an easy-to-use résumé and letter builder.

EmployRI is accessible from any computer with an internet connection. Once a customer becomes a registered user, he or she can use EmployRI to apply directly for online job postings. Customers can also track their job searches and store their résumés and letters in their account.

