

VACANCY NOTICE

#2012-03

CS-376

REV(08/08)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

A122911

Description of Position	TITLE OF POSITION: PHYSICAL THERAPY ASSISTANT	CLASSIFICATION CODE: 02801101
	SALARY RANGE: (320A) \$38,536-\$43,109 Annually	REFERENCE POSITION NO.: 1652-80300-00010
	Labor & Training Injured Worker Services	APPLICATION PERIOD: 01-30-2012 thru 02-06-2012 by 4:00pm
	DEPARTMENT DIVISION/SECTION/UNIT	Grace Period Ends 02-09-2012 by 4:00pm for Council 94 Employees
General Information to Candidate	Assignment(s) / Comments	
	Shift and Days: Monday-Friday, 8:30am-4:00pm	Job Location: John E. Donley Rehabilitation Center 249 Blackston Boulevard, Providence
	Restrictions/Limitations:	
	Position Covered By Collective Bargaining Union Agreement Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Statement of Duties	Name of Bargaining Unit Union: Council 94, Local 2869	
	There is * <input type="checkbox"/> is not <input checked="" type="checkbox"/> a Civil Service List for this position See A/B or Both for Specific Instructions	
	* NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.	
	INSTRUCTIONS: A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number. Most Important - Please include the following information: <ul style="list-style-type: none"> • The title of the position for which you are applying • Name of department where you are currently employed • Title of your present position and date you entered it • Your business telephone number • Date you entered State service • Present Union Affiliations In certain agencies, bargaining union applicants will receive preferential consideration according to contract. B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT: If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application. C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS <ul style="list-style-type: none"> • Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. • Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 	
Minimum Education & Experience	DUTIES / RESPONSIBILITIES: To apply routine physical therapy procedures and modalities to patients or clients under the direction of legally qualified physical therapists or medical staff; and to do related work as required. AT TIME OF APPOINTMENT/SPECIAL REQUIREMENT: Must meet the established requirements for the licensing of physical therapy assistants administered by the Rhode Island Department of Health and must maintain such licensure as a condition of employment. At the time of appointment , must be physically qualified to perform assigned duties as evidenced by a physician's certificate.	
	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS: EDUCATION: Such as may have been gained through: graduation from a program of instruction approved by the American Physical Therapy Association for Physical Therapy Assistants; or its equivalent; and EXPERIENCE: Such as may have been gained through: one (1) year of employment in a physical therapy program in a public or private hospital, rehabilitation center or other institution. OR , any combination of education and experience that shall be equivalent to the above education and experience.	
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. EMAIL, OR MAIL YOUR RESUME OR CS-14 APPLICATION TO:	
	Lisa M. Kearns General Government Service Center Department of Administration Office of Human Resources, 3rd Floor One Capitol Hill, Providence, RI 02908	Telephone #: (401) 222-5125 Email: LK-Resume@hr.ri.gov TTY/TDD #: #711 (Telecommunication Device for the Deaf)

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

CLASS TITLE: PHYSICAL THERAPY ASSISTANT

Class Code: 02801101

Pay Grade: 20A

EO: E

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To apply routine physical therapy procedures and modalities to patients or clients under the direction of legally qualified physical therapists or medical staff; and to do related work as required.

SUPERVISION RECEIVED: Works under the general and specific direction of a licensed physical therapist or medical staff; assists registered physical therapists in individual case treatment; reports patient status to supervisory staff; work is reviewed through periodic reports and conferences with supervisors.

SUPERVISION EXERCISED: May directly supervise patients or clients in therapeutic exercise or other physical therapy modalities.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To apply routine physical therapy procedures and modalities to patients/clients under the direction of legally qualified physical therapists or medical staff.

To assist patients/clients to achieve functional goals through application of physical therapy modalities as directed by a legally qualified physical therapist or medical staff.

To follow established procedures pertaining to maintenance, adjustment, assembly and disassembly of physical therapy equipment.

To perform predetermined clerical procedures related to patient treatment and medical record status notes.

To observe precautions related to therapeutic exercise and physical therapy procedures.

To assist with transfers of patients to and from treatment areas.

To be responsible for safety and care of patients assigned by a physical therapist or medical staff.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A familiarity with physical therapy treatments, equipment, accessories, modalities and precautions as applied to patients/clients; the ability to gain cooperation and confidence of patients/clients; the ability to accept and follow specific oral and written directions from legally qualified physical therapists and/or medical staff; ability to learn and perform specific tasks related to adjustment of equipment in physical therapy; the ability to assist the physical therapist in achieving therapeutic patient goals; basic knowledge of human anatomy, physiology, medical terminology and disability; ability to orally report at team conferences; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a program of instruction approved by the American Physical Therapy Association for Physical Therapy Assistants; or its equivalent; and

Experience: Such as may have been gained through: one (1) year of employment in a physical therapy program in a public or private hospital, rehabilitation center or other institution.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: Must meet the established requirements for the licensing of physical therapy assistants administered by the Rhode Island Department of Health and must maintain such licensure as a condition of employment. At the time of appointment, must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: October 7, 1990

Editorial Review: 3/15/03