



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Rhode Island Public Utilities Commission

89 Jefferson Boulevard
Warwick, Rhode Island 02888
(401) 941-4500
www.ripuc.org

Elia Germani, Chairman

Vacancy Notice

Staff Attorney II

(Classification Grade 830)
\$57,004 - \$64,529

Application Period: All resumes, with cover letter, must be received by March 19, 2010, or until the position is filled.

Application Requirements: Please send cover letter, resume, and two current signed letters of reference to:

**Elia Germani, Chairman
Public Utilities Commission
89 Jefferson Boulevard
Warwick, Rhode Island 02888**

Candidates selected for interview may be required to submit official transcripts.

Please Note: This position is subject to the availability of American Recovery and Reinvestment Act (ARRA) funding and limited through October 31, 2013.



Duties and Responsibilities: Please see the attached job description.

Reasonable accommodations for individuals with disabilities can be arranged in order to perform the essential functions of the job. The Public Utilities Commission is an Equal Opportunity Employer and does not discriminate on the basis of age, color, sex, sexual orientation, race, religion, national origin, or disability.

This position is supported by the Department of Energy National Energy Technology Laboratory under Award Number DE-OE00001393

Rhode Island Public Utilities Commission

Unclassified Job Description

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| <u>Title:</u> | Staff Attorney II |
| <u>Salary Range:</u> | Grade 830, \$57,004 - \$64,529 |
| <u>Shift, Days, and Location:</u> | Non-standard; M-F; Warwick, Rhode Island |
| <u>General Statement of Duties:</u> | To provide legal counsel, advice, and services to the Public Utilities Commission (“Commission”) and represent the Commission in complex legal matters related to utility regulation, and, more specifically, energy- and electricity-related rules and regulations. Must work in collaboration with other staff members to support the Commission in its statutory obligations and proceedings, and to do related work as required. |
| <u>Supervision Received:</u> | Reports to the Commission’s Chief of Legal Services and works in cooperation with the Commissioners and their staff, with considerable latitude for the exercise of initiative and independent judgment; work is subject to review for conformance to established policies, rules, regulations, and provisions of law. |
| <u>Supervision Exercised:</u> | This position does not require direct supervision of support staff. The individual selected will be expected to work in coordination with other staff members to meet the needs of the Commission. |

Illustrative Examples of Work Performed and Essential Functions

- To provide legal advice and services in a state agency on issues posing complex legal interpretations and extensive research of law, rules, and regulations related to public utility regulation in the State of Rhode Island.
- To review the work of the Commission and its staff for results obtained and conformance to the laws, rules, regulations, policies and procedures governing the agency and its regulatory responsibilities.
- To prepare legal documents, as well as draft rules, regulations, laws, legislation, and amendments thereto.
- To perform extensive legal research relative to utility regulation in Rhode Island and other jurisdictions.
- To prepare in-depth reports, briefs, papers, and recommendations on legal matters before the Commission.
- To be responsible for analyzing pertinent information and evidence in order to provide legal opinions to the Commission and staff for the proper execution of their responsibilities.
- To gather and analyze evidence for regulatory dockets and review pertinent decisions, policies, regulations, and other legal matters pertaining to such dockets and to represent the Commission in regulatory hearings.
- To ensure a timely, courteous response to public inquiries related to Commission business and regulatory matters.
- To manage regulatory proceedings with multiple intervening parties and to oversee progress to ensure that all requirements are met in a timely manner.

- To interact and coordinate regulatory activities with the Commission and staff.
- To do related work as required.

Required Qualifications

Knowledge and Skills:

A thorough knowledge of the methods, practices and procedures of regulatory law with an emphasis on energy and electricity-related matters.

The ability to interpret provisions of state and federal laws, rules, and regulations and prepare opinions relating thereto for use by the Commission.

The ability to research and draft rules and regulations having the force and effect of law while remaining consistent with the purpose and provisions of the law.

The ability to perform complex research, prepare briefs and pleadings, rulings and various legal documents.

The ability to exercise independent judgment in making decisions in complex and difficult cases involving legal matters.

Superior writing and speaking skills and a demonstrated ability to communicate both orally and in writing with various publics.

Demonstrated ability to work collaboratively.

Education:

Such as may have been gained through graduation from an accredited law school.

Experience:

Such as may have been gained through considerable experience in a responsible capacity within a legal services program involving the interpretation of law and the application of pertinent laws, rules, regulations, policies and decisions. Preference will be given to those with prior demonstrated experience and/or education in administrative or regulatory law as it relates to public utilities.

Or:

Any combination of education and experience that shall be substantially equivalent to the above education and experience requirements.

Special Requirements:

Applicant must be a member of the Rhode Island Bar and must maintain such membership as a condition of employment.

Applicant must have own transportation and be available some evenings for public hearings.

Applicant will be expected to attend seminars, trainings, and conferences related to energy matters, thus, must have the ability to occasionally travel out-of-state.