



DIVISION OF HUMAN RESOURCES
OFFICE OF PERSONNEL ADMINISTRATION
MERIT SYSTEM SELECTION AND CLASSIFICATION
(401) 222-2172

PROMOTIONAL ANNOUNCEMENT

**THIS EXAMINATION IS BEING OFFERED TO ESTABLISH
A PROMOTIONAL LIST THAT WILL BE IN EFFECT
FOR UP TO 3 YEARS**

PROBATION AND PAROLE SUPERVISOR #6255 (pay grade 33)

SALARY RANGE: \$62,284 – 70,541*

GENERAL STATEMENT OF DUTIES: To train, assign, supervise and review the work of Probation and Parole Officers and other staff in order to ensure consistent application of accepted investigative, assessment, interviewing monitoring, and general casework techniques, as well as conformance with agency policies and procedures in the supervision and rehabilitation of adult criminals or wayward/delinquent juveniles entrusted to probation and parole by various state courts, the Rhode Island Parole Board and the Interstate Compact; to provide guidance, coordination and assistance in day-to-day operations; and to do related work as required.

MINIMUM QUALIFICATIONS:

EDUCATION: Such as may have been gained through: Possession of a Bachelor's Degree from an accredited institution of higher education with a specialization in sociology, psychology, social work, public administration, criminal justice, or a closely relate field, supplemented by study of the principles and practices of probation and parole; and

EXPERIENCE: Such as may have been gained through: Three years of employment as a Probation and Parole Officer II.

EXAMINATION WEIGHT: 70% WRITTEN; 30% EDUCATION AND EXPERIENCE

ALL APPLICATIONS MUST BE RECEIVED AT THE OFFICE OF PERSONNEL ADMINISTRATION NO LATER THAN THE LAST DAY OF THE APPLICATION PERIOD. NO APPLICATIONS WILL BE ACCEPTED AFTER THE CLOSE OF THE APPLICATION PERIOD.

APPLICATION PERIOD: November 17, 2008 THROUGH December 26, 2008

ALL APPLICANTS MUST COMPLETE AND SUBMIT AN EXAMINATION APPLICATION (CS-9), WHICH MAY BE OBTAINED AT ANY DEPARTMENT OF LABOR AND TRAINING NETWORK RHODE ISLAND CAREER CENTERS OR BY APPLYING IN PERSON AT THE OFFICE OF PERSONNEL ADMINISTRATION, ONE CAPITOL HILL, 3RD. FLOOR, PROVIDENCE, RHODE ISLAND. THE CS-9 FORM IS NOT AVAILABLE ON-LINE.

NOTE: The Office of Personnel Administration does not assume responsibility for applications sent through the mail.

NOTE: The Personnel Administrator, at his discretion, may declare the list resulting from this examination appropriate for any comparable classification.

NOTE: Any individual with a disability who requires assistance during the exam process should notify the Examination Section in advance to ensure that appropriate accommodations will be made.

***WAGES SUBJECT TO UNION CONTRACT
GENERAL INFORMATION TO CANDIDATES (222-2172)
RHODE ISLAND RELAY: 711**

See reverse side for further information.

AN EQUAL OPPORTUNITY AND DIVERSITY EMPLOYER

ANN. # 10/08