Job Overview
The primary role of the Fleet Attendant is to ride in the vehicle, make sure it functions properly and take corrective action if needed. The secondary (but still very important) role is to ensure passengers feel comfortable riding and answers questions if asked. We are looking for eager, passionate people with exceptional communication skills to provide best in class customer service. All drivers will be trained prior to deployment. Talking points will be provided along with the training.

- Training Schedule: There will be two training schedules offered. Trainings will be paid. Training is from March 25 to April 19.
  - Monday – Friday 9am – 1pm OR 2pm – 6pm
- Preferred Working Schedule: We have shifts available Monday – Sunday! You can select up to 6 shifts per week!
  - Shifts Offered are: 6am – 1130am, 1130am – 5pm, 5pm – 10pm

Step 1:
- Register with www.manpower.com
- Schedule an interview with Eli or Patty – 401-942-0323 at 1375 Park Avenue Cranston RI 02920
  - You must have a valid Driver’s License and Social Security Card
- Complete the Rhode Island BCI:
  - Go to the “RI Attorney General Office” located at 4 Howard Avenue Cranston, RI 02920
  - Hours of Operation: Monday – Friday 8:30 a.m. – 4pm
  - The cost is $5 - Only Checks, Money Orders or Credit Cards are accepted. The cost will be reimbursed by Manpower (if you pass and start training – must provide receipt)!
  - Submit to an Oral Drug Screening at Manpower Rhode Island office.
    - 1375 Park Avenue Cranston RI 02920

Step 2: Must Be Completed by Week 3 of Training
- Apply for a Rhode Island Chauffer’s License
  - You will need 3 References for this application.
  - We will notarize the application in our office by appointment only!
- You will undergo CPR Training.

Step 3: Success! Start your career with Manpower!