



Workforce Investment Act Eligible Training Program

Provider Name: BRYANT UNIVERSITY-EXECUTIVE DEVELOPMENT CENTER

Contract #: 5050-09

Address:

1150 DOUGLAS PIKE
SMITHFIELD, RI 02917

Address if program is held at a another site:

Program Name: Virtual Team Leader Certificate

Office use only: ONET CODE 13-1199

CONTACT INFORMATION

Program Contact Person: Amy Grant Phone: 401.232.6203 Fax: 401.232.6704
Email: agrant2@bryant.edu Website: http://edc.bryant.edu

Course Outline/Topics to be Covered

Managing Highly Productive Virtual Teams for Business Success

This one-of-a-kind program provides a comprehensive look at the leadership skills required when some or all of your team is virtual. Participants will examine those skills through a practical business lens. Topics covered are not theoretical; rather they are rooted in business fundamentals supplemented with the best practices of some of today's top leaders.

Key Topics

- Introduction to managing high performing virtual teams
- Developing effective interpersonal communication skills for managing high performing virtual teams
- Creating cohesion and a positive, collaborative culture in virtual teams
- Creating meaningful career paths and develop high achievers within your virtual teams
- Developing political savvy to advance your career and advocate effectively when you and your team work virtually

Required academic grade levels to enter program

Reading Grade Level 12
Math Grade Level 12
English Proficiency _____

Required to enter training program

Physical Yes No
Vaccinations Yes No
Drug test Yes No
BCI Yes No
License Yes No
Tools Yes No
Experience Yes No
Other :

MAY be required for employment

Physical Yes No
Vaccinations Yes No
Drug test Yes No
BCI Yes No
Certification Yes No
License Yes No
Tools Yes No
Experience Yes No
Other :

Participants will be qualified to seek employment in the following occupations:

- 1) Managers, All Other
- 2) Computer & Information Sys
- 3) Business Operations Specialists,
- 4) _____

Is this program Pell grant eligible?

Yes No

PROGRAM COSTS:

TUITION INCLUDES:

Tuition \$1,995.00
Fees _____
Books _____
Licensing _____
Certificate fees _____
Other, provide explanation _____

Total Tuition Cost \$1,995.00

These are expenses that MAY be reimbursed after successful completion of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Licensing	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Tools	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Uniforms	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Travel	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Miscellaneous	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Total			\$0.00

Participant is responsible for :

Prerequisites _____
Memberships _____

Cost above tuition cap \$0.00
Expenses that MAY be reimbursed \$0.00

Total \$0.00

Maximum ITA Responsibility (Max. \$5500)

\$1,995.00

PROGRAM LENGTH

Weeks and Hours and

Additional Information

Total course length is 30 hours of self paced online. Student are expected to complete several hours of offline study as well in addition to their online time.

What type of certificate will be awarded and by whom?

Bryant University Virtual Team Leader Certificate