



Rhode Island Department of Labor and Training
Unemployment Insurance - Central Adjudication Unit

P.O. Box 20067, Cranston, RI 02920

Fax: 401-462-8318



Voluntary Quit – DISTANCE TO WORK

Please answer all questions below. Any questions left unanswered WILL NOT be considered when determining the claimant's eligibility for Unemployment Insurance.

Claimant Name: _____ Last 4 Digits of Claimant's Social Security #: _____

Employer Representative Name: _____ Telephone: _____

Employer Representative Title: _____ Date completed Questionnaire: _____

Are you authorized to provide a statement on behalf of the company? YES NO

Employer Statement

1. Claimant's last physical day of work (mm/dd/yyyy): _____

2. Date of separation (if different from last day - mm/dd/yyyy): _____

3. Did the claimant provide a notice of resignation to you? YES NO

a. If yes, who did the claimant notify? Name: _____

Title: _____

b. When was the notice given (mm/dd/yyyy)? _____

c. Did you allow the claimant to work out the notice? YES NO

i. If no, why not?

ii. If no, did you pay the claimant for the remainder of the notice? YES NO

If yes, please indicate the amount paid: \$ _____

4. What reason did the claimant give for leaving the job? Please be specific.

5. The claimant states the reason for leaving was due to the travel distance to work. Was the claimant aware of the distance of travel at the time of hire? YES NO

6. How long did the claimant work in the position? _____

7. Did the claimant address the issue in an attempt to resolve the situation? YES NO

a. If yes, please explain the actions the claimant took to address the issue and the company's response.

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8. Did the company have a location(s) closer to the claimant's home? YES NO
a. If yes, would a transfer to the location(s) have been available? YES NO
i. If yes, did the claimant request a transfer? YES NO
If yes, what was the company's response to this request?

9. Please provide any additional information you feel is necessary:

I hereby certify that, to the best of my knowledge and belief, the information I have provided is true. YES NO

Signature: _____